



Columbia Housing Authority
201 Switzler Street
Columbia, MO 65203

CHALIS

CHA Low-Income Services

Office: 573.443.2556 ♦ TTY Relay 800.735.2966 ♦ Fax: 573.443.0051 ♦ www.ColumbiaHA.com

Board of Directors

Bob Hutton, Chair
Robin Wenneker, Vice-Chair
John French
Max Lewis
Rigel Oliveri

Executive Director

Phil Steinhaus

Board of Directors Meeting Agenda

Date: Tuesday, March 19, 2019

Time: 6:30 p.m. *

Place: CHA Administration Building, 201 Switzler Street

* The meeting will begin immediately following the adjournment of the meeting of the Columbia Housing Authority Board of Commissioners which begins at 5:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval February 26, 2019 Meeting Minutes
- V. **Resolution 106:** A Resolution to Approve the Submission of a Sober Truth on Preventing (STOP) Underage Drinking Grant Application to the Substance Abuse and Mental Health Services Administration for Evidence-Based Programs Designed to Reduce Underage Drinking in Boone County, Missouri.
- VI. **Resolution 107:** A Resolution to Approve the Submission of a Strategic Prevention Framework - Partnerships for Success Grant Application to the Substance Abuse and Mental Health Services Administration to Address Underage Drinking Among Persons Aged 9 to 20 in Boone County, Missouri.
- VII. Adjournment

If you wish to participate in the meeting and require specific accommodations or services related to disability, please contact Ms. Charline Johns, Executive Assistant at (573) 443-2556, extension 1122, or TTY Relay at 800-735-2966 at least one working day prior to the meeting.

Media Contact: Phil Steinhaus, Executive Director Phone: (573) 443-2556

E-mail: columbiaha.info@gmail.com

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.



Columbia Housing Authority
201 Switzler Street
Columbia, MO 65203

CHALIS

CHA Low-Income Services

Office: 573.443.2556 ♦ TTY Relay 800.735.2966 ♦ Fax: 573.443.0051 ♦ www.ColumbiaHA.com

Bob Hutton, Chair
Robin Wenneker, Vice-Chair
John French
Max Lewis
Rigel Oliveri

EXECUTIVE DIRECTOR
Phil Steinhaus

CHA Low-Income Services, Inc. Board of Directors Meeting

February 26, 2019 Open Meeting Minutes

I. Call to Order:

- II.** The Board of Directors of CHA Low-Income Services, Inc. (CHALIS) met in open session on February 26, 2019 at the Columbia Housing Authority Administration Building at 201 Switzler St., Columbia, Missouri 65203. Bob Hutton, Chair, called the meeting to order at 6:35 p.m.

III. Roll Call:

Mr. Steinhaus called the roll:

Present: Bob Hutton, Chair
Max Lewis, Board Member
John French, Board Member
Rigel Oliveri, Board Member

Excused: Robin Wenneker

CHALIS Staff: Phil Steinhaus, CEO
Charline Johns, Executive Assistant
Becky Markt, Director of Resident Services

Guest: Jasmine Ramirez, KMIZ

IV. Adoption of Agenda:

Mr. Hutton called for a motion to adopt the agenda as presented. A motion was made by Mr. Hutton. Second by Mr. Lewis. All Board Members voted "aye" and Mr. Hutton declared the agenda adopted as presented.

V. Approval December 4, 2018 CHA-Low Income Services Open Regular Meeting Minutes

Mr. Hutton called for a motion to approve the December 4, 2018, regular open meeting minutes as presented. A motion was made by Mr. Lewis. Second by Ms. Oliveri. All Board Members voted "aye" and Mr. Hutton declared the minutes adopted as presented.

- VI. Resolution 105:** To Authorize the Submission of an Application to the Heart of Missouri United Way 2019 Financial Stability Funding Priority: and the Execution of the Contract Award Agreement and Implementation of the Programs as Described in the Application.

Mr. Steinhaus stated that the grant would give extra tools to CHA's Family Self-Sufficiency Coordinators to remove some of the barriers to becoming self-sufficient. It is hoped that the Heart of Missouri United Way will address these needs by funding programs that demonstrate gains in skills and/or credentials needed for employment and/or increased wages. Ms. Markt stated that some of the things that would be funded would be education, transportation barriers and child care when an individual is searching for work and/or in the process of getting hired. Ms. Markt stated that this resolution would help with funding other things that the CHA was not currently receiving funding for.

Mr. Hutton called for a motion to approve Resolution 105 as presented. A motion was made by Mr. Lewis. Second made by Ms. Oliveri. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Lewis, French, Hutton, Oliveri

No: None

VII. Adjournment

Mr. Hutton called for a motion to adjourn the meeting. A motion was made by Mr. Lewis. Second by Mr. French. Mr. Hutton declared the meeting adjourned at 6:38 p.m.

Bob Hutton, Chair

Date

Phil Steinhaus, Executive Director

Date

Certification of Public Notice

I, Phil Steinhaus, Executive Director of CHA Low-Income Services, do hereby certify that on February 22, 2019, I posted public notice of the February 26, 2019, CHA Low-Income Services, Inc. Meeting and distributed copies of the notice and agenda to the Board of Directors and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.

Phil Steinhaus, Executive Director

Date



Housing Authority of the City of Columbia, Missouri

CHALIS Board Resolution Staff Memo

To: CHALIS Board of Directors

From: Phil Steinhaus, Executive Director

Date: March 19, 2019

RE: **Resolution 106:** A Resolution to Approve the Submission of a Sober Truth on Preventing (STOP) Underage Drinking Grant Application to the Substance Abuse and Mental Health Services Administration for Evidence-Based Programs Designed to Reduce Underage Drinking in Boone County, Missouri.

Background Information:

The Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Prevention (CSAP) is accepting applications Sober Truth on Preventing Underage Drinking Act (STOP Act) grants. The purpose of this program is to prevent and reduce alcohol use among youth age 12-20 in communities throughout the United States.

The STOP Act program was created to strengthen collaboration among communities, the Federal Government, and State, local and tribal governments; to enhance intergovernmental cooperation and coordination on the issue of alcohol use among youth; to serve as a catalyst for increased citizen participation and greater collaboration among all sectors and organizations of a community that first demonstrates a long-term commitment to reducing alcohol use among youth; to disseminate timely information to communities regarding state-of-the-art practices and initiatives that have proven to be effective in preventing and reducing alcohol use among youth; and to enhance, not supplant, effective local community initiatives for preventing and reducing alcohol use among youth.

CHA Low-Income Service's grant request will be for approximately \$50,000 per year for a grant period of up to 4 years. The Youth Community Coalition shall operate under CHA Low-Income Service, Inc. to coordinate the services and activities outlined in the grant application and conduct grant activities in accordance with the strategic plan of the coalition. The Youth Community Coalition is experienced in evidenced based programming and prevention. Additionally, the Coalition has a successful history of capacity building in the community and a network of partners and resources to fully complete the strategies of the grant application.

Executive Director Recommendation: Adopt Resolution #106 authorizing the submission of a Sober Truth on Preventing (STOP) Underage Drinking grant application to the Substance Abuse and Mental Health Services Administration for evidence-based programs designed to reduce underage drinking in Boone County, Missouri. and authorizing the execution of the contract award agreement and implementation of the program as described in the funding application.



Housing Authority of the City of Columbia, Missouri

CHALIS

CHA Low-Income Services, Inc.

RESOLUTION #106

A Resolution to Approve the Submission of a Sober Truth on Preventing (STOP) Underage Drinking Grant Application to the Substance Abuse and Mental Health Services Administration for Evidence-Based Programs Designed to Reduce Underage Drinking in Columbia, Missouri

WHEREAS, the Substance Abuse and Mental Health Services Administration offers Sober Truth on Preventing (STOP) Underage Drinking grants to support programs that prevent and reduce alcohol use among youth age 12-20 in communities throughout the United States; and

WHEREAS, the Youth Community Coalition is a community-based coalition of youth and adults, designed to prevent substance abuse, underage drinking, teen pregnancy, and teen homelessness, and seeks to build capacity of other communities in Boone County to address these issues; and

WHEREAS, the Youth Community Coalition shall operate under CHA Low-Income Service, Inc. to coordinate and conduct its services and activities in accordance with the strategic plan of the coalition; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit an application on behalf of the Youth Community Coalition for \$50,000 per year, renewable for 3 additional years, to deliver evidence-based practices to prevent and reduce alcohol use among youth age 12-20 in Boone County, Missouri;

BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc., hereby adopts Resolution #106 authorizing the submission of a STOP Act grant application up to \$50,000 per year, for up to four years, to the Substance Abuse and Mental Health Services Administration; and

BE IT FURTHER RESOLVED that if the STOP Act grant application should be approved, Resolution #106 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Bob Hutton, Chair

Phil Steinhaus, Secretary

Adopted March 19, 2019



Housing Authority of the City of Columbia, Missouri

CHALIS Board Resolution Staff Memo

To: CHALIS Board of Directors

From: Phil Steinhaus, Executive Director

Date: March 19, 2019

RE: **Resolution 107:** A Resolution to Approve the Submission of a Strategic Prevention Framework - Partnerships for Success Grant Application to the Substance Abuse and Mental Health Services Administration to Address Underage Drinking Among Persons Aged 9 to 20 in Boone County, Missouri.

Background Information: The Substance Abuse and Mental Health Services Administration (SAMHSA), Center for Substance Abuse Prevention (CSAP) is accepting applications for its 2019 Strategic Prevention Framework – Partnerships for Success (SPF-PFS) grants. The purpose of the grant program is to prevent the onset and reduce the progression of substance abuse and its related problems while strengthening prevention capacity and infrastructure at the community level. Communities may also address up to two additional, data-driven substance abuse prevention priorities, such as the use of marijuana, cocaine, opioids, or methamphetamine.

The grant program focuses on community-driven efforts to advance substance abuse prevention. By working collaboratively, communities of high need can more effectively begin to overcome the challenges underlying their abuse prevention priorities. SPF-PFS grant funds must be used to identify and select comprehensive, data driven substance abuse prevention strategies, build community-capacity to implement prevention strategies, and identify and coordinate agencies who support those strategies.

As a part of this agreement CHA Low-Income Service's will manage approximately \$300,000 per year for a grant period of up to 5 years. The Youth Community Coalition shall operate under CHA Low-Income Service, Inc. to coordinate the services and activities outlined in the grant application and conduct grant activities in accordance with the strategic plan of the coalition. The Youth Community Coalition is experienced in evidenced based programming and prevention. Additionally, the Coalition has a successful history of capacity building in the community and a network of partners and resources to fully complete the strategies of the grant application.

Executive Director Recommendation: Adopt Resolution #107 authorizing the submission of a Strategic Prevention Framework – Partnership for Success grant application to the Substance Abuse and Mental Health Services Administration for evidence-based strategies designed to reduce underage drinking and the progression of substance abuse while strengthening the prevention capacity and infrastructure of communities in Boone County, Missouri.



Housing Authority of the City of Columbia, Missouri

CHALIS

CHA Low-Income Services, Inc.

RESOLUTION #107

A Resolution to Approve the Submission of a Strategic Prevention Framework - Partnerships for Success Grant Application to the Substance Abuse and Mental Health Services Administration to Address Underage Drinking Among Persons Aged 9 to 20 in Boone County, Missouri.

WHEREAS, the Substance Abuse and Mental Health Services Administration offers Strategic Prevention Framework – Partnerships for Success (SPF – PFS) grants to support programs that address underage drinking among persons aged 9 to 20 in communities throughout the United States; and

WHEREAS, the Youth Community Coalition is a community-based coalition of youth and adults, designed to prevent substance abuse, underage drinking, teen pregnancy, and teen homelessness, and seeks to build capacity among community organizations in Boone County, Missouri to address these issues; and

WHEREAS, the Youth Community Coalition shall operate under CHA Low-Income Service, Inc. to coordinate and conduct its services and activities in accordance with the strategic plan of the coalition; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit an application on behalf of the Youth Community Coalition for up to \$300,000 per year, renewable for 4 additional years, to deliver evidence-based practices to address underage drinking among persons aged 9-20 in Boone County, Missouri;

BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc., hereby adopts Resolution #107 authorizing the submission of a Strategic Prevention Framework – Partnerships for Success grant application for up to \$300,000 per year for up to 5 years to the Substance Abuse and Mental Health Administration; and

BE IT FURTHER RESOLVED that if the SPF – PFS grant application should be approved, Resolution #107 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Bob Hutton, Chair

Phil Steinhaus, Secretary

Adopted March 19, 2019