



Columbia Housing Authority
201 Switzler Street
Columbia, MO 65203

CHALIS

CHA Low-Income Services

Office: 573.443.2556 ♦ TTY Relay 800.735.2966 ♦ Fax: 573.443.0051 ♦ www.ColumbiaHA.com

Board of Directors

Bob Hutton, Chair
Robin Wenneker, Vice-Chair
John French
Max Lewis
Rigel Oliveri

Executive Director

Phil Steinhaus

Board of Directors Meeting Agenda

Date: Monday, June 26, 2019

Time: 3:00 p.m. *

Place: Courtyard by Marriott Columbia
3301 Lemone Industrial Blvd, Columbia, MO 65201

* The meeting will begin immediately following the adjournment of the business meeting of the Columbia Housing Authority Board of Commissioners which begins at 3:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval May 13, 2019 Meeting Minutes
- V. **Resolution 109:** To authorize the submission of a Drug-Free Communities Support Program grant application to the Department of Health and Human Services to establish and strengthen collaboration in communities to prevent substance use among youth and authorizing the execution of the contract award agreement and implementation of the program as described in the funding application.
- VI. Adjournment

If you wish to participate in the meeting and require specific accommodations or services related to disability, please contact Ms. Charline Johns, Executive Assistant at (573) 443-2556, extension 1122, at least one working day prior to the meeting. (Email: www.columbiaha.info@gmail.com)

Media Contact: Phil Steinhaus, Executive Director
Phone: (573) 443-2556
E-mail: www.columbiaha.info@gmail.com

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.



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EXECUTIVE DIRECTOR
Phil Steinhaus

CHA Low-Income Services, Inc. Board of Directors Meeting

May 13, 2019 Open Meeting Minutes

I. Call to Order:

- II. The Board of Directors of CHA Low-Income Services, Inc. (CHALIS) met in open session on May 13, 2019 at the Columbia Housing Authority Administration Building at 201 Switzler St., Columbia, Missouri 65203. Bob Hutton, Chair, called the meeting to order at 6:53 p.m.

III. Roll Call:

Mr. Steinhaus called the roll:

Present: Bob Hutton, Chair
Robin Wenneker, Board Member
Max Lewis, Board Member
Rigel Oliveri, Board Member

Excused: John French

CHALIS Staff: Phil Steinhaus, CEO
Charline Johns, Executive Assistant to CEO
Becky Markt, Director of Resident Services

IV. Adoption of Agenda:

Mr. Hutton called for a motion to adopt the agenda as presented. A motion was made by Mr. Hutton. Second by Ms. Wenneker. All Board Members voted "aye" and Mr. Hutton declared the agenda adopted as presented.

V. Approval March 19, 2019 CHA-Low Income Services Open Regular Meeting Minutes

Mr. Hutton called for a motion to approve the March 19, 2019 regular open meeting minutes as presented. A motion was made by Mr. Lewis. Second by Ms. Oliveri. All Board Members voted "aye" and Mr. Hutton declared the minutes adopted as presented.

VI. Resolution 108: A Resolution to Approve a Memorandum of Understanding with the Youth Community Coalition and the Submission of a Mini Grant Application to ACT Missouri to Prevent and Reduce Underage Alcohol and Tobacco Use in Boone County.

Mr. Hutton asked if there were any questions. All board members approved of Resolution 108.

Mr. Hutton called for a motion to approve Resolution 108 as presented. A motion was made by Mr. Lewis. Second made by Ms. Wenneker. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Lewis, Wenneker, Hutton, Oliveri

No: None

VII. Adjournment

Mr. Hutton called for a motion to adjourn the meeting. A motion was made by Mr. Lewis. Second by Ms. Wenneker. Mr. Hutton declared the meeting adjourned at 6:55 p.m.

Bob Hutton, Chair

Date

Phil Steinhaus, Executive Director

Date

Certification of Public Notice

I, Phil Steinhaus, Executive Director of CHA Low-Income Services, do hereby certify that on May 10, 2019, I posted public notice of the May 13, 2019, CHA Low-Income Services, Inc. Meeting and distributed copies of the notice and agenda to the Board of Directors and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.

Phil Steinhaus, Executive Director

Date



Housing Authority of the City of Columbia, Missouri

CHALIS Board Resolution Staff Memo

To: CHALIS Board of Directors

From: Phil Steinhaus, Executive Director

Date: June 19, 2019

RE: **Resolution 109:** To authorize the submission of a Drug-Free Communities Support Program grant application to the Department of Health and Human Services to establish and strengthen collaboration in communities to prevent substance use among youth and authorizing the execution of the contract award agreement and implementation of the program as described in the funding application.

The Department of Health and Human Services (DHHS), Substance Abuse and Mental Health Services Administration has announced the availability of funds for new FY2018 Drug Free Communities Support Program (DFC) grants.

The DFC grant program is a collaborative initiative sponsored by Office of National Drug Control Policy (ONDCP) in partnership with the Substance Abuse and Mental Health Services Administration (SAMHSA) in order to achieve two major goals:

- Establish and strengthen collaboration among communities, private nonprofit agencies, and Federal, State, local, and tribal governments to support the efforts of community coalitions to prevent and reduce substance abuse among youth.
- Reduce substance abuse among youth and, over time, among adults by addressing the factors in a community that increase the risk of substance abuse and promoting the factors that minimize the risk of substance abuse.

CHA Low-Income Service's request will be for approximately \$625,000 over five years to fund the activities of the Boone County Coalition to Prevent Substance Use, a new coalition formed in 2015 to combine the work of the Youth Community Coalition with newly developing efforts in five additional Boone County Communities.

Staff Recommendation: Adopt Resolution #109 authorizing the Executive Director to submit a Drug-Free Communities grant application to the Department of Health and Human Services on behalf of the Boone County Coalition to Prevent Substance Use; and to act as paid fiscal agent for the duration of the contract award.



Housing Authority of the City of Columbia, Missouri

CHALIS

CHA Low-Income Services, Inc.

RESOLUTION # 109

To authorize the submission of a Drug-Free Communities Support Program grant application to the Department of Health and Human Services to establish and strengthen collaboration in communities to prevent substance use among youth and authorizing the execution of the contract award agreement and implementation of the program as described in the funding application.

WHEREAS, Health and Human Services (HHS) Drug Free Communities Support Program works to establish and strengthen collaboration among communities, private nonprofit agencies, and Federal, State, local, and tribal governments to support the efforts of community coalitions to prevent substance use among youth (anyone under age 18); and

WHEREAS, These services should enable communities to reduce substance abuse among youth, and, over time, among adults by addressing the factors in a community that increase the risk of substance abuse and promoting the factors that minimize the risk of substance abuse; and

WHEREAS, As fiscal agent, CHA Low Income Services, Inc. will seek approximately \$625,000 over five years to fund the activities of the Boone County Coalition for Prevention of Substance Use, a county-wide coalition combining the efforts of the Youth Community Coalition with new efforts in five additional Boone County communities;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of CHA Low-Income Services, Inc. of the City of Columbia, Missouri adopts Resolution #109 authorizing the Executive Director to prepare and submit documents which are necessary in applying for an estimated \$625,000 payable over five years to fund the salary, benefits, training, strategy implementation and administrative costs of the Boone County Coalition to Prevent Substance Use; and authorizing CHA Low-Income Services, Inc., as paid fiscal agent for the duration of the award, to complete the execution of the contract award agreement as described in the funding application.

Bob Hutton, Chair

Phil Steinhaus, Secretary

Adopted June 19, 2019