

### Board of Directors Meeting Agenda

Date: August 5, 2020

Time: 5:30 p.m. \*

Place: Due to the COVID-19 pandemic, this will be a virtual meeting held through the Zoom video conferencing application. Those with computers with cameras may join with video and audio. Those without video access may listen in using computer audio or telephone. To receive an invitation to participate in the meeting send an email request to: [columbiaha.info@gmail.com](mailto:columbiaha.info@gmail.com) at least four (4) hours prior to the start of the meeting.

\* The meeting will begin immediately following the adjournment of the meeting of the Columbia Housing Authority Board of Commissioners which begins at 5:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval May 19, 2020 Meeting Minutes
- V. **Resolution 117:** To Authorize the Submission of a FY2021 Social Services Funding Application to the City of Columbia, Missouri to Support the Money Smart Financial Literacy Program and the Moving Ahead Program (School Year & Summer); and authorize the Execution of the Contract Award Agreement and Implementation of Each Program as Described in the Social Services Funding Application.
- VI. Commissioner Comment
- VII. Adjournment

If you wish to participate in the meeting and require specific accommodations or services related to disability, please contact Ms. Charline Johns, Executive Assistant at (573) 443-2556, extension 1122, at least one working day prior to the meeting.  
(Email: [www.columbiaha.info@gmail.com](mailto:www.columbiaha.info@gmail.com))

**Media Contact:** Phil Steinhaus, CEO  
Phone: (573) 443-2556  
E-mail: [www.columbiaha.info@gmail.com](mailto:www.columbiaha.info@gmail.com)

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: [www.ColumbiaHA.com](http://www.ColumbiaHA.com).

### CHA Low-Income Services, Inc. Board of Directors Meeting

#### May 19, 2020 Open Meeting Minutes

**I. Call to Order:**

- II. The Board of Directors of CHA Low-Income Services, Inc. (CHALIS) met in open session via virtual meeting held through Zoom video conferencing application on May 19, 2020, in the Training Room of the Columbia Housing Authority Administration Building, 201 Switzler St., Columbia, Missouri, 65203. Bob Hutton, Chair, called the meeting to order at 6:47 p.m.

**III. Roll Call:**

Mr. Steinhaus called the roll:

Present: Bob Hutton, Chair  
Robin Wenneker, Board Member  
Max Lewis, Board Member  
Rigel Oliveri, Board Member  
John French, Board Member

CHALIS Staff: Phil Steinhaus, CEO  
Charline Johns, Executive Assistant to CEO  
Becky Markt, Director of Human Services

**IV. Adoption of Agenda:**

Mr. Hutton called for a motion to adopt the agenda as presented. A motion was made by Mr. Lewis. Second by Mr. Hutton. All Board Members voted “aye” and Mr. Hutton declared the agenda adopted as presented.

**V. Approval April 10, 2020 CHA-Low Income Services Open Regular Meeting Minutes:**

Mr. Hutton called for a motion to approve the April 10, 2020 regular open meeting minutes as presented. A motion was made by Ms. Wenneker. Second by Mr. Lewis. All Board Members voted “aye” and Mr. Hutton declared the minutes adopted as presented.

**VI. Resolution 116: A Resolution to Authorize the Submission of an Application to the Veterans United Foundation to support the activities of the Moving Ahead After-School and Summer Program 2020-2021 in the amount of \$30,000.**

Mr. Steinhaus reported that this is an application that Ms. Markt has always prepared. Mr. Steinhaus stated that he Veterans United Foundation has always been supportive of the Moving Ahead

Program and had once donated \$25,000.

Mr. Hutton asked if there were any questions. All board members indicated they approved of Resolution #116. Mr. Hutton called for a motion to approve Resolution # 116 as presented. A motion was made by Mr. Lewis. Second made by Ms. Oliveri. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Hutton, Oliveri, Wenneker, Lewis, French

No: None

**VII. Commissioner Comment:**

There was no commissioner comment.

**VIII. Adjournment**

Mr. Hutton called for a motion to adjourn the meeting. A motion was made by Mr. Lewis. Second by Ms. Oliveri. Mr. Hutton declared the meeting adjourned at 6:51 p.m.

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Bob Hutton, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phil Steinhaus, Executive Director

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Date

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**Certification of Public Notice**

I, Phil Steinhaus, Executive Director of CHA Low-Income Services, do hereby certify that on May 15, 2020, I posted public notice of the May 19, 2020, CHA Low-Income Services, Inc. Meeting and distributed copies of the notice and agenda to the Board of Directors and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted on the CHA web site at: [www.ColumbiaHA.com](http://www.ColumbiaHA.com).

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Phil Steinhaus, Executive Director

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Date



# Housing Authority of the City of Columbia, Missouri

## CHALIS Board Resolution Staff Memo

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To: CHALIS Board of Directors

From: Phil Steinhaus, Executive Director

Date: August 18, 2020

RE: **Resolution 117:** To Authorize the Submission of a FY2021 Social Services Funding Application to the City of Columbia, Missouri to Support the Money Smart Financial Literacy Program and the Moving Ahead Program (School Year & Summer); and authorize the Execution of the Contract Award Agreement and Implementation of Each Program as Described in the Social Services Funding Application.

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CHALIS is planning to submit two applications for social services funding to the City of Columbia for the following programs:

- Money Smart Financial Literacy Program .....\$5,000
- Moving Ahead Program (School Year & Summer) ..... up to \$90,000

Each funding application will be for a two-year funding cycle. Additional information on each program is included below.

### **Money Smart Financial Literacy Program**

Financial education fosters economic stability for individuals, families, and entire communities. The more people know about credit and banking services, the more likely they are to clean up their bad credit, increase savings, buy homes, and improve their financial health and well-being. The Money Smart curriculum helps individuals build financial knowledge, develop fiscal confidence, and use banking services effectively.

The FDIC created the Money Smart training program to help adults outside the financial mainstream enhance their money skills and create positive banking relationships. CHALIS' Money Smart program is a series of financial education classes designed to assist participants with developing money management skills. Its goals include promoting self-sufficiency and homeownership.

Money Smart helps participants clean up their bad credit and work towards saving a down payment for homeownership. CHALIS offers the program free of charge to all low-income residents of Columbia and Boone County.

Money Smart participants meet once weekly for 10 consecutive weeks, and each weekly class for 60 – 90 minutes. In addition to classes, individuals have the opportunity to review their credit reports and scores from each of the three credit reporting agencies (Equifax, Experian, and TransUnion). Participants may also choose to meet one-on-one with the instructor to discuss ways of improving or maintaining their scores.

The CHALIS' Money Smart Facilitator conducts three to five 10-week sessions each year with an average of 20 graduates per session. The 10 Money Smart weekly modules include:

- Bank On It (an introduction to bank services)
- Borrowing Basics (an introduction to credit)
- Check It Out (how to choose and keep a checking account)
- Money Matters (how to keep track of your money)
- Pay Yourself First (why should you save, save, save)
- Keep It Safe (your rights as a consumer)
- To Your Credit (how your credit history will affect your credit future)
- Charge It Right (how to make a credit card work for you)
- Loan To Own (know what you are borrowing before you buy)
- Your Own Home (what homeownership is all about)

**CHA's funding request for the Money Smart Financial Literacy Program will be \$5,000.**

### **Moving Ahead Program**

The Moving Ahead Program (MAP) provides free after-school and summer programming for children from low-income families in our community. In operation since 2003, MAP is a high-quality, state-licensed, after-school program offering an effective mix of one-on-one tutoring and fun cultural and physical activities for low-income children in Kindergarten through 12th grade. Moving Ahead relies entirely on grants and local donations for curriculum, supplies, and compensation for our dedicated staff.

The Moving Ahead Program provides a more wrap-around approach for the participating families. MAP has expanded with additional funding, to include case management, family education and family development. The program brings in various staff, volunteers, vendors, etc to assist with the families mental and physical health and helps to educate them towards self-resiliency.

**CHA's funding request for the Moving Ahead Program will be up to \$90,000.**

**Staff Recommendation:** Adopt Resolution 117 approving the submission of a funding application to the City of Columbia, Missouri for FY2021 to support the Money Smart Financial Literacy Program and the Moving Ahead Program (School Year & Summer), and authorizing the execution of the contract award agreement and implementation of each program as described in the social services funding application.



Housing Authority of the City of Columbia, Missouri

**CHALIS**

CHA Low-Income Services, Inc.

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**RESOLUTION #117**

**To Authorize the Submission FY 2021 Social Services Funding Applications to the City of Columbia, Missouri to Support the Money Smart Financial Literacy Program and the Moving Ahead Afterschool & Summer Program and Authorizing the Execution of the Contract Award Agreement and the Implementation of Each Program as Described in the Social Services Funding Application.**

WHEREAS, the Housing Authority of the City of Columbia, Missouri believes that services promoting family self-sufficiency and independent living are very important in assisting low-income households, the elderly, and persons living with disabilities; and

WHEREAS, CHA Low-Income Services, Inc. seeks to help develop additional community resources to help families work toward self-sufficiency, and the elderly and persons with disabilities live as independently as possible.

THEREFORE BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc. adopts Resolution 117 authorizing the submission of social services funding applications to the City of Columbia, Missouri for FY2021 seeking support for the Money Smart Financial Literacy Program in the amount of \$5,000; and the Moving Ahead Program in the approximate amount of, up to, \$90,000.

BE IT FURTHER RESOLVED, that if the application be approved, this Resolution authorizes the execution of the Contract Award Agreement and implementation of each community support program as described in the social services funding application.

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Bob Hutton, Chair

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Phil Steinhaus, Secretary

Adopted August 18, 2020