



Columbia Housing Authority  
201 Switzler Street  
Columbia, MO 65203

# CHALIS

## CHA Low-Income Services

Office: 573.443.2556 ♦ TTY Relay 800.735.2966 ♦ Fax: 573.443.0051 ♦ [www.ColumbiaHA.com](http://www.ColumbiaHA.com)

Board of Directors

*Bob Hutton, Chair  
Robin Wenneker, Vice-Chair  
Steve Calloway  
Rigel Oliver  
Jama Rahn*

Executive Director

Randy Cole

### Board of Directors Meeting Agenda

Date: Wednesday, July 13, 2022

Time: 5:30 p.m. \*

Place: Columbia Housing Authority, 201 Switzler Street

\* The meeting will begin immediately following the adjournment of the meeting of the Columbia Housing Authority Board of Commissioners which begins at 5:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval June 8, 2022 Meeting Minutes
- V. **Resolution 127:** To Authorize the Submission of a Funding Request to the Columbia Public Schools Elementary and Secondary School Emergency Relief Funds (ESSER) for the Moving Ahead Program.
- VI. **Resolution 128:** To Authorize the Submission of a Grant to the Missouri Department of Elementary and Secondary Education 21<sup>st</sup> Century Community Learning Center program for the Moving Ahead Program.
- VII. Commissioner Comment
- VIII. Adjournment

If you wish to participate in the meeting and require specific accommodations or services related to disability, please contact Ms. Charline Johns, Executive Assistant at (573) 443-2556, extension 1122, at least one working day prior to the meeting.  
(Email: [www.columbiaha.info@gmail.com](mailto:www.columbiaha.info@gmail.com))

**Media Contact:** Randy Cole, CEO  
Phone: (573) 443-2556  
E-mail: [www.columbiaha.info@gmail.com](mailto:www.columbiaha.info@gmail.com)

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: [www.ColumbiaHA.com](http://www.ColumbiaHA.com).



# CHALIS

## CHA Low-Income Services

*Bob Hutton, President*  
*Robin Wenneker, Vice President*  
*Steve Calloway*  
*Rigel Oliveri*  
*Jama Rahn*

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EXECUTIVE DIRECTOR  
*Randy Cole*

### CHA Low-Income Services, Inc. Board of Directors Meeting

#### June 8, 2022 Open Meeting Minutes

**I. Call to Order:**

**II.** The Board of Directors of CHA Low-Income Services, Inc. (CHALIS) met in open session on June 8, 2022, in the Training Room of the Columbia Housing Authority Administration Building, 201 Switzler St., Columbia, Missouri, 65203. Bob Hutton, Chair, called the meeting to order at 6:29 p.m.

**III. Roll Call:**

Mr. Cole called the roll:

Present:            Bob Hutton, President  
                         Robin Wenneker, Vice-President  
                         Steve Calloway, Treasurer  
                         Rigel Oliveri, Secretary  
                         Jama Rahn, Commissioner

CHALIS Staff:     Randy Cole, CEO  
                         Charline Johns, Executive Assistant to CEO  
                         Rick Hess, Director of Resident Services  
                         Debbi Simmons, Chief Financial Officer  
                         Tammy Matondo, Housing Development Coordinator

**IV. Adoption of Agenda:**

Mr. Hutton called for a motion to adopt the agenda as presented. A motion was made by Mr. Calloway. Second by Ms. Rahn. All Board Members voted “aye” and Mr. Hutton declared the agenda adopted as presented.

**V. Approval February 9, 2022 CHA-Low Income Services Open Regular Meeting Minutes:**

Mr. Hutton called for a motion to approve the February 9, 2022 open meeting minutes as presented. A motion was made by Mr. Hutton. Second by Ms. Rahn. All Board Members voted “aye” and Mr. Hutton declared the minutes adopted as presented.

**VI. Resolution 125: To Authorize the Submission of a Grant to Boone County for the Healthy Home Connections Program.**

Mr. Cole reported that the \$300,000 for the Healthy Homes Connection Program for 1-year with potential option to renew. Mr. Cole reported that the service coordination, case management with children and youth 19 years of age or less. Ms. Simmons stated that CHALIS has been receiving services since 2015. Mr. Hutton asked if there was a potential to lose employees if not awarded. Mr. Cole stated that it could.

Mr. Hutton called for further discussion and there was none.

Mr. Hutton called for a motion to approve Resolution # 125 as presented. A motion was made by Mr. Calloway. Second made by Ms. Rahn. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Oliveri, Rahn, Hutton, Calloway

No: None

**VII. Resolution 126: To Authorize the Submission of a Grant to Boone County for the Moving Ahead Program.**

Mr. Cole reported that the funding for the service proposal will support the Moving Ahead Afterschool and Summer Program. Mr. Cole reported that the proposal is intended to supplement other funding for standard out-of-school programming.

Mr. Hutton called for further discussion and there was none.

Mr. Hutton called for a motion to approve Resolution # 126 as presented. A motion was made by Ms. Rahn. Second made by Mr. Calloway. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Oliveri, Rahn, Hutton, Calloway

No: None

**VIII. Commissioner Comment:**

There was no commissioner comment.

**IX. Adjournment**

Mr. Hutton called for a motion to adjourn the meeting. A motion was made by Ms. Oliveri. Second by Ms. Rahn. Mr. Hutton declared the meeting adjourned at 6:50 p.m.

\_\_\_\_\_  
Bob Hutton, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Randy Cole, Executive Director

\_\_\_\_\_  
Date

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**Certification of Public Notice**

I, Randy Cole, Executive Director of CHA Low-Income Services, do hereby certify that on June 7, 2022, I posted public notice of the June 8, 2022, CHA Low-Income Services, Inc. Meeting and distributed copies of the notice and agenda to the Board of Directors and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted

on the CHA web site at: [www.ColumbiaHA.com](http://www.ColumbiaHA.com).

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Randy Cole, Executive Director

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Date



**Columbia**

**Housing Authority**

# Housing Authority of the City of Columbia, Missouri

201 Switzler Street, Columbia, Missouri 65203

Office: 573.443.2556 ♦ TTY Relay 800.735.2966 ♦ Fax: 573.443.0051 ♦ www.ColumbiaHA.com

Department Source: Human Services

To: CHA Low-Income Service, Inc. Board of Commissioners

From: CEO & Staff

CHA Board of Commissioners Meeting Date: July 13, 2022

**Re:** Board Resolution to approve an allotment of funding for our Moving Ahead Afterschool and Summer Programs.

## Executive Summary

**Resolutions 127:** Resolution to approve an allotment of Columbia Public Schools' Elementary and Secondary School Emergency Relief Funds for our Moving Ahead Afterschool and Summer Programs.

## Discussion

### Background Information:

Missouri has allocated Elementary and Secondary School Emergency Relief (ESSER III) funds to all school districts. Columbia Public Schools (CPS) wishes to further allocate a portion of this funding to partnering educational programs in the community.

As requested, CHA has submitted, for CPS review, requests for funding that would have the greatest positive impact on our Moving Ahead After-School & Summer Program (MAP):

Additional funding for the Columbia Housing Authority, CHA Low-Income Services (CHALIS), Moving Ahead After-School & Summer Program (MAP) is critical to the operation and expansion of the program.

CHA desires to expand and enhance these safe, academically enriching, and positive social spaces for our teenage students. To do so will require the physical expansion of our Teen Center to accommodate the students, the technological advances to support their academic retention, and competitive salaries for teachers to hire and retain adequate staff for the continued and enhanced high-quality operations of our Center for the students and their families.

- 1. Teen Room Expansion:** MAP is expanding our Teen Center into specialized spaces for the students focused on STEAM, literature/language arts, and a de-escalation space for the students similar to the Zen Room in our current space. This would result in converting the current Teen Center into a 4th-5th grade classroom, the current 4th-5th grade classroom into a 3rd-grade classroom, the current 2nd-3rd grade classroom into a 1st-2nd grade classroom, and the current K-1st grade into kindergarten only. As this expansion area was



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designed for clinical medical use, this will require removing existing sinks and counters and removing select walls and doors to alter the room dimensions. With this expansion, we will be able to increase our enrollment from 70 to 90-100 students. Our current waiting list for this program and continued additions will satisfy this expansion.

- **Estimated Investment for Teen Room Expansion: \$25,000**

2. **Enhanced Educational Opportunities:** MAP has several lessons focused on STEM and staff would like to partner with The University of Missouri's MU Engineering program to start a robotics club. MAP staff also desires to create a small computer lab for MAP high school students who often have research projects they need to complete. MAP has students that lack internet access and/or home computer, therefore having a computer lab at MAP will help ensure this access. MAP had personal hot spot during while operating learning pods during the pandemic, and staff would like to provide hotspots again for MAP students, so they are able to have internet access to work on their academics outside of the MAP computer lab. MAP would also like to partner with the STEAM Bus through the Columbia Stem Alliance.

- **Estimated Investment for Enhanced Educational Opportunities: \$10,000**

3. **Competitive Teacher Salaries:** Due to our current salary ranges, most of MAP employees are college students that often move out of town upon graduation. This results in a high turnover rate that creates instability for our children in the classrooms. Incentivizing the hiring and retention of qualified staff requires additional funding for increased salaries. Increasing our current average salary range of \$12.66 per hour to a proposed average salary range \$15.50 per hour would significantly improve the hiring and retention of qualified staff. This ask was calculated from our current rates of 15 part-time employees working an average of 15 hours per week for 40 weeks (school year) of operation. Plus, with the program expansion, 3 additional employees @ \$15.50 per hour, 15 hours per week and 40 weeks per year. CPS stated that this additional grant funding would be available through June 30, 2024, which would allow CHA staff to apply for additional 21<sup>st</sup> Century funds going forward from June 30, 2024.

- **Estimated Investment for Competitive Teacher Salaries: \$53,460**

## Suggested Commission Action

**Staff Recommendation:** Approve Resolution 127 authorizing an allotment of Columbia Public Schools' Elementary and Secondary School Emergency Relief fund for our Moving Ahead Afterschool and Summer Programs.



# CHALIS

CHA Low-Income Services, Inc.

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## RESOLUTION 127

### **A Resolution to Approve a funding Request of Columbia Public Schools' Elementary and Secondary School Emergency Relief Funds for our Moving Ahead Afterschool and Summer Programs**

WHEREAS, the State of Missouri has allocated its Elementary and Secondary School Emergency Relief (ESSER III) funds to all school districts; and

WHEREAS, Columbia Public Schools (CPS) wishes to further allocate a portion of this funding to partnering educational programs in the community; and

WHEREAS, as requested, CHA has submitted, for CPS review, requests for funding that would have the greatest positive impact on our Moving Ahead After-School & Summer Program (MAP);

- Teen Room Expansion – Estimated \$25,000;
- Enhanced Educational Opportunities – Estimated \$10,000;
- Competitive Teacher Salaries – Estimated \$53,460; and

WHEREAS, CPS will review all allocation requests submitted and determine which requests they will support with this funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the CHA Low-Income Services, Inc., hereby adopts Resolution 127 authorizing an allotment of Columbia Public Schools' Elementary and Secondary School Emergency Relief Funds for our Moving Ahead Afterschool and Summer Programs.

BE IT FURTHER RESOLVED that if any portion of this request is approved, Resolution 127 also authorizes the execution of all applicable agreements and the implementation of the funds.

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Bob Hutton, Chair

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Randy Cole, Secretary

Adopted July 13, 2022



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Department Source: Human Services

To: CHA Low-Income Service, Inc. Board of Commissioners

From: CEO & Staff

CHA Board of Commissioners Meeting Date: July 13, 2022

**Re:** Board Resolution to approve an application for funding for the Moving Ahead Afterschool and Summer Programs.

## Executive Summary

**Resolutions 128:** Resolution to approve the submission of an application for a two-year extension of the Missouri's Department of Secondary & Elementary 21<sup>st</sup> Century Community Learning Center program for our Moving Ahead Afterschool and Summer Programs funded through the Elementary and Secondary School Emergency Relief Funds.

## Discussion

### **Background Information:**

The purpose of the federally funded 21<sup>st</sup> Century Community Learning Center (CCLC) grant is to support the implementation of additional learning time through out-of-school time programming and/or through an expanded day referred to as Expanded Learning Time or ELT. Programming is designed to help close proficiency/opportunity gaps, increase student engagement, support social and emotional learning, and promote college and career readiness and success.

21<sup>st</sup> CCLC has been a key funding source for CHA Low-Income Services' Moving Ahead Program (MAP) since 2014. The current funding cycle ended on June 30, 2022.

Missouri Department of Elementary & Secondary Education (DESE) has released the following guidance for continued funding of their 21<sup>st</sup> Century Community Learning Center (CCLC) Cohort 10 Sub-Grantees:

*"The American Rescue Plan (ARP) Act was signed into law on March 11, 2021 to address the impact of the coronavirus pandemic on the Nation's students. As part of this Act, the ARP Elementary and Secondary School Emergency Relief (ARP ESSER) Fund includes a 1% set-aside for the implementation of evidence-based comprehensive afterschool programs.*

*As a sub-grantee of the 21<sup>st</sup> CCLC cohort 10 grant, your five-year grant award will come to end on June 30, 2022. In an effort to help sustain these programs, pending availability of funding and application approval, we would like to offer you additional funding for another two-years at the same 21<sup>st</sup> CCLC year five award amount. These ESSER III dollars would*





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*allow you to continue implementing your 21st CCLC program while complying with all current 21st CCLC requirements, deliverables, allowable expenditures, and operations.*

*Please notify us of your intent to accept or decline at [afterschool@dese.mo.gov](mailto:afterschool@dese.mo.gov) no later than Friday, July 8. If you wish to accept, complete the attached application and return to [afterschool@dese.mo.gov](mailto:afterschool@dese.mo.gov) no later than Tuesday, July 26."*

CHA has indicated via email that it accepted this two-year extension on July 6, 2022. The application is primarily the "continuation report" for the previous funding year for which CHA has all required data on file. Staff intends to "complete and submit the application" on Tuesday, July 19, 2022, a week prior to the July 26, 2022 deadline.

## Suggested Commission Action

**Staff Recommendation:** Approve Resolution 128 approving the submission of an application for a two-year extension of the Missouri's Department of Secondary & Elementary 21<sup>st</sup> Century Community Learning Center program for our Moving Ahead Afterschool and Summer Programs funded through the Elementary and Secondary School Emergency Relief Funds.



# CHALIS

CHA Low-Income Services, Inc.

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## RESOLUTION 128

**A Resolution to approve the submission of an application for a two-year extension of the Missouri's Department of Secondary & Elementary 21st Century Community Learning Center program for our Moving Ahead Afterschool and Summer Programs funded through the Elementary and Secondary School Emergency Relief Funds**

WHEREAS, the purpose of the federally funded 21st Century Community Learning Center (CCLC) grant is to support the implementation of additional learning time through out-of-school time programming and/or through an expanded day referred to as Expanded Learning Time or ELT. Programming is designed to help close proficiency/opportunity gaps, increase student engagement, support social and emotional learning, and promote college and career readiness and success; and

WHEREAS, 21st CCLC has been a key funding source for CHA Low-Income Services' Moving Ahead Program (MAP) since 2014; and

WHEREAS, Missouri Department of Elementary & Secondary Education (DESE) has released the following guidance for continued funding of their 21st Century Community Learning Center (CCLC) Cohort 10 Sub-Grantees;

*"The American Rescue Plan (ARP) Act was signed into law on March 11, 2021 to address the impact of the coronavirus pandemic on the Nation's students. As part of this Act, the ARP Elementary and Secondary School Emergency Relief (ARP ESSER) Fund includes a 1% set-aside for the implementation of evidence-based comprehensive afterschool programs.*

*As a sub-grantee of the 21st CCLC cohort 10 grant, your five-year grant award will come to end on June 30, 2022. In an effort to help sustain these programs, pending availability of funding and application approval, we would like to offer you additional funding for another two-years at the same 21st CCLC year five award amount. These ESSER III dollars would allow you to continue implementing your 21st CCLC program while complying with all current 21st CCLC requirements, deliverables, allowable expenditures, and operations.*

*Please notify us of your intent to accept or decline at [afterschool@dese.mo.gov](mailto:afterschool@dese.mo.gov) no later than Friday, July 8. If you wish to accept, complete the attached application and return to [afterschool@dese.mo.gov](mailto:afterschool@dese.mo.gov) no later than Tuesday, July 26."*

WHEREAS, CHA has accepted this two-year extension via email on July 6, 2022 and intends to complete and submit the application by Tuesday, July 19, 2022, a week prior to the July 26, 2022 deadline.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the CHA Low-Income Services, Inc., hereby adopts Resolution 128 approving the submission of an application for a two-year extension of the Missouri's Department of Secondary & Elementary 21st Century Community Learning Center program for our Moving Ahead Afterschool and Summer Programs funded through the Elementary and Secondary School Emergency Relief Funds.

BE IT FURTHER RESOLVED that if this funding application is approved, Resolution 128 also authorizes the execution of all applicable agreements and the implementation of the funds.

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Bob Hutton, Chair

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Randy Cole, Secretary

Adopted July 13, 2022