



Housing Authority of the City of Columbia, Missouri

201 Switzler Street, Columbia MO 65203

Office: (573) 443-2556 ♦ Fax: (573) 443-0051 ♦ TTY: (800) 735-2966 ♦ www.ColumbiaHA.com

CHALIS Board of Directors Meeting Agenda

Date: Thursday, June 20, 2024

Time: 5:30 p.m. *

* The meeting will begin immediately following the adjournment of the meeting of the Columbia Housing Authority Board of Commissioners which begins at 5:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes
- V. **Resolution 137:** Approving the Submission of a Funding for Service Proposal to the Boone County Children's Services Board in Support of the Healthy Home Connections Program
- VI. **Resolution 138:** Approve the Submission of a Proposal to the Boone County Children's Services Board to support the Moving Ahead Afterschool and Summer Program.
- VII. **Resolution 139:** Authorize the Submission of an Application to the Heart of Missouri United Way 2025 Education Services Fund to support the Moving Ahead Afterschool and Summer Program and Authorizing the Execution of the Contract Award Agreement and Implementation of the Programs as Described in the Application.
- VIII. Commissioner Comment
- IX. Adjournment

If you wish to participate in the meeting and require specific accommodation or services related to disability, please contact Ms. Darcie Hamilton, Housing Coordinator at (573) 443-2556, extension 7035, at least one working day prior to the meeting.

(Email: www.columbiaha.info@gmail.com)

Media Contact: Randy Cole, CEO
Phone: (573) 443-2556
E-mail: www.columbiaha.info@gmail.com

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.



Housing Authority of the City of Columbia, Missouri

CHALIS – CHA Low-Income Services, Inc.

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CHA Low-Income Services, Inc. Board of Directors Meeting

November 1, 2023, Open Meeting Minutes

I. Call to Order:

- II. The Board of Directors of CHA Low-Income Services, Inc. (CHALIS) met in open session on November 1, 2023, in the Training Room of the Columbia Housing Authority Administration Building, 201 Switzler St., Columbia, Missouri, 65203. Bob Hutton, Chair, called the meeting to order at 8:05 p.m.

III. Roll Call:

Mr. Cole called the roll:

Present: Bob Hutton, President
Rigel Oliveri, Commissioner – By Zoom
Steve Calloway, Treasurer

CHALIS Staff: Randy Cole, CEO
Michelle Betz, Executive Assistant
Justin Anthony, Director of Resident Services
Caitlin Hammons, Family Self-Sufficiency Coordinator
Tim Koske, Chief Financial Officer

IV. Adoption of Agenda:

Mr. Hutton called for a motion to adopt the agenda as presented. A motion was made by Mr. Hutton. Second by Mr. Calloway. All Board Members voted “aye” and Mr. Hutton declared the agenda adopted as presented.

V. Approval September 13, 2023, CHA-Low Income Services Open Regular Meeting Minutes:

Mr. Hutton called for a motion to approve the September 13, 2023; regular open meeting minutes as presented. A motion was made by Mr. Hutton. Second by Mr. Calloway. All Board Members voted “aye” and Mr. Hutton declared the minutes adopted as presented.

VI. Resolution 136: To Approve the FY 2024 Columbia Housing Authority Low-Income Serviced (CHALIS) Budget.

Mr. Cole shared that the CHALIS budget is incorporated into the agency-wide budget and that the board must also hold a CHALIS meeting to adopt the annual budget. Mr. Cole reviewed estimated

revenues and expenses for FY 2024, along with additional investments in full-time and ¼ time staff for the Moving Ahead Program. Justion Anthony provided additional clarifying information to board.

Yes: Hutton, Calloway, Oliveri

No: None

VII. Commissioner Comment:

There was no commissioner comment.

VIII. Adjournment

Mr. Hutton called for a motion to adjourn the meeting. A motion was made by Mr. Calloway. Second by Mr. Hutton. Mr. Hutton declared the meeting adjourned at 8:30 p.m.

Bob Hutton, President

Date

Randy Cole, Executive Director

Date

Certification of Public Notice

I, Randy Cole, Executive Director of CHA Low-Income Services, do hereby certify that on November 1, 2023, I posted public notice of October 30, 2023, CHA Low-Income Services, Inc. Meeting and distributed copies of the notice and agenda to the Board of Directors and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.

Randy Cole, Executive Director

Date



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Department Source: Resident Services

To: CHA Board of Commissioners

From: CEO & Staff

CHA Board of Commissioners Meeting Date: June 20th, 2024

Re: **Resolutions 137 ,138, 139**: Consideration of funding proposal submissions for the Moving Ahead and Healthy Home Connections Programs.

Executive Summary

Approval of the attached resolutions authorizes the submission of proposals to the Boone County Children's Services Fund and the Heart of Missouri United Way for Funding for the Moving Ahead and Healthy Home Connections Programs.

Discussion

On May 14th, 2024, Boone County Released a Request for Proposal for funding available through the Boone County Children's Services Fund. The term of this funding is January 1-December 31, 2025 (FY2025) with the option to renew for two additional years. Proposals for this funding are due June 26th, 2024, at 11:00 a.m.

CHA staff is requesting approval to submit a proposal through CHA's CHA Low-Income Services, Inc. (CHALIS) entity to the Boone County Children's Services Fund for the Moving Ahead Program for an amount not to exceed \$240,000. The intent of this funding proposal is to supplement other funding sources that together enable effective operation of this program such as homework assistance, academic enrichments, meals, and active play.

CHA staff is requesting approval to submit a proposal through CHA's CHA Low-Income Services, Inc. (CHALIS) entity to the Boone County Children's Services Fund for the Healthy Home Connections Program for an amount not to exceed \$120,000. The intent of this funding proposal is to support the continuation of the Health Home Connections Program, a program that promotes stable housing, strong families, and healthy environments for all families with children and youth 19 years of age or younger who receive housing assistance through the Columbia Housing Authority.

On June 7th, 2024, Heart of Missouri United Way Released the Open Letter of Intent for the 2025-2027 Education Impact Investment Cycle. The term of this funding is January 1-December 31st, 2025 (FY2025) with the option to renew for two additional years. The Request for Proposal for funding will follow.

CHA staff is requesting approval to submit a proposal through CHA's CHA Low-Income Services, Inc. (CHALIS) entity to the Heart of Missouri United Way for the Moving Ahead Program for an amount not to exceed \$85,000. This funding would supplement other sources that together enable effective operation of this program.

Recommended Commission Action



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Adopt Resolutions 137, 138, and 139 approving the submission proposals to the Boone County Children's Services Fund and the Heart of Missouri United Way for FY2025 Social Services funding in support of the Moving Ahead and Healthy Home Connections Programs.



**Housing Authority of the City of Columbia, Missouri
CHA Low-Income Services, Inc.**

Board Resolution

RESOLUTION #137

A Resolution to Approve the Submission of a Funding for Service Proposal to the Boone County Children’s Services Board in Support of the Healthy Home Connections Program

WHEREAS, the Boone County Children’s Services Board wants to invest in meaningful services to children, youth and families in Boone County; and

WHEREAS, CHA Low-Income Services, Inc. provides programs and services focusing on youth succeeding, adults and families becoming self-sufficient, individuals living independently, and the development of affordable housing; and

WHEREAS, CHA Low-Income Services, Inc. seeks to continue offering additional supportive services that promote stable housing, strong families, and school successes in healthy environments for all families with children and youth 19 years of age or less who receive housing assistance through the Columbia Housing Authority. This is obtained through case management and service coordination; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit a funding for service proposal for an annual amount up to \$120,000 for one year with an option to renew annually for two additional years to fund the continuation of the Healthy Home Connections program; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the CHA Low-Income Services, Inc., hereby adopts Resolution 137 approving the submission of a funding for service proposal to the Boone County Children’s Services Board in support of our Healthy Home Connections Program.

BE IT FURTHER RESOLVED that if this proposal is awarded, Resolution 137 also authorizes the execution of all applicable grant contract agreements and the implementation of the program as described in the grant application.

Bob Hutton, Chair

Randy Cole, Secretary

Adopted June 20th, 2024



**Housing Authority of the City of Columbia, Missouri
CHA Low-Income Services, Inc.**

Board Resolution

RESOLUTION #138

A Resolution to Approve the Submission of a Proposal to the Boone County Children’s Services Board to support the Moving Ahead Afterschool and Summer Program.

WHEREAS, the Boone County Children’s Services Board wants to invest in meaningful services to children, youth, and the families in Boone County; and

WHEREAS, CHA Low-Income Services, Inc. provides programs and services focusing on youth succeeding, adults and families becoming self-sufficient, individuals living independently, and the development of affordable housing; and

WHEREAS, CHA Low-Income Services, Inc. seeks to offer additional supportive services which promote stable housing, strong families, school success, and healthy children to all families participating in the housing or youth programs offered by the Columbia Housing Authority; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit a grant proposal in the amount up to \$240,000 for one year with an option to renew annually for two additional years to enhance the Moving Ahead Afterschool and Summer Program by incorporating evidence-based practices to increase social emotional learning and a trauma-informed setting; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Columbia, Missouri, hereby adopts this Resolution authorizing the submission a grant application to the Boone County Children’s Services Board; and

BE IT FURTHER RESOLVED that if the grant application should be approved, Resolution #138 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Bob Hutton, Chair

Randall Cole, Secretary

June 20th, 2024



**Housing Authority of the City of Columbia, Missouri
CHA Low-Income Services, Inc.**

Board Resolution

RESOLUTION #139

To Authorize the Submission of an Application to the Heart of Missouri United Way 2025 Education Services Fund to support the Moving Ahead Afterschool and Summer Program and Authorizing the Execution of the Contract Award Agreement and Implementation of the Programs as Described in the Application.

WHEREAS, the Heart of Missouri United Way invests in services for families and individuals experiencing times of need and seeks to empower them to improve their future; and

WHEREAS, the Heart of Missouri United Way Education Services Fund supports school readiness, and academic success with the goals that children and youth enter school ready to succeed, achieve continued academic success, and graduate high school; and

WHEREAS, CHA Low-Income Services, Inc. provides programs and services focusing on youth succeeding, adults and families becoming self-sufficient, individuals living independently, and the development of affordable housing; and

WHEREAS, CHA Low-Income Services, Inc. through the Moving Ahead Afterschool and Summer Program offers services for youth from low-income households to help children and youth succeed academically; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit a grant proposal in the amount up to \$85,000 for one year with an option to renew annually for two additional years to enhance the Moving Ahead Afterschool and Summer Program by incorporating evidence-based practices to increase social emotional learning and a trauma-informed setting; and

BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc., hereby adopts Resolution #139 authorizing the submission of a grant application to the Heart of Missouri United Way 2025 Education Services Fund; and

BE IT FURTHER RESOLVED that if the grant application should be approved, Resolution #139 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Bob Hutton, Chair

Randall Cole, Secretary

June 20th, 2024