



Housing Authority of the City of Columbia, Missouri

201 Switzler Street, Columbia MO 65203

Office: (573) 443-2556 ♦ Fax: (573) 443-0051 ♦ TTY: (800) 735-2966 ♦ www.ColumbiaHA.com

CHALIS Board of Directors Meeting Agenda

Date: Wednesday, September 4, 2024

Time: 4:30 p.m. *

* The meeting will begin immediately following the adjournment of the meeting of the Columbia Housing Authority Board of Commissioners which begins at 4:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes
- V. **Resolution 141:** Authorizing the Submission of a Grant Application to the MO Department of Health and Senior Services Child and Adult Care Food Program (CACFP) for the 2024-2025 school year for the Moving Ahead Afterschool Food Program
- VI. Commissioner Comment
- VII. Adjournment

If you wish to participate in the meeting and require specific accommodation or services related to disability, please contact Ms. Darcie Hamilton, Housing Coordinator at (573) 443-2556, extension 7035, at least one working day prior to the meeting.
(Email: dhamilton@columbiaha.com)

Media Contact: Randy Cole, CEO
Phone: (573) 443-2556
E-mail: dhamilton@columbiaha.com

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.



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CHALIS – CHA Low-Income Services, Inc.

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CHA Low-Income Services, Inc. Board of Directors Meeting

August 7, 2024, Open Meeting Minutes

I. Call to Order:

II. The Board of Directors of CHA Low-Income Services, Inc. (CHALIS) met in open session on August 7, 2024 in the Training Room of the Columbia Housing Authority Administration Building, 201 Switzler St., Columbia, Missouri, 65203. Bob Hutton, Chair, called the meeting to order at 7:24p.m.

III. Roll Call:

Mr. Cole called the roll:

Present: Bob Hutton, President
 Steve Calloway, Treasurer
 Rigel Oliveri, Secretary
 Olivia Sinclair, Commissioner

Excused: Robin Wenneker, Vice-President

CHALIS Staff: Randy Cole, CEO
 Caitlin Hammons, Director of Resident Services
 Darcie Hamilton, Housing Development Coordinator

IV. Adoption of Agenda:

Mr. Hutton called for a motion to adopt the agenda as presented. A motion was made by Mr. Hutton. Second by Ms. Oliveri. All Board Members voted “aye” and Mr. Hutton declared the agenda adopted as presented.

V. Approval June 20, 2024, CHA-Low Income Services Open Regular Meeting Minutes:

Mr. Hutton called for a motion to approve the June 20, 2024; regular open meeting minutes as presented. A motion was made by Mr. Calloway. Second by Mr. Hutton. All Board Members voted “aye” and Mr. Hutton declared the minutes adopted as presented.

VI. Resolution 140: Authorize the Submission of a Proposal to the City of Columbia for FY 2025 Social Services Funding to Support the Moving Ahead Afterschool and Summer Program.

Ms. Hammons reviews the resolution and shares that the resolution is to approve a request for \$82,000 and has a one year option to renew. Discussion is had about the City social service funding

and other requests including those to the County as well.

Mr. Hutton called for a motion to approve Resolution 140 as presented. A motion was made by Mr. Calloway. Second made by Ms. Oliveri. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Sinclair, Oliveri, Hutton, Calloway

No: None

VII. Commissioner Comment:

There was no commissioner comment.

VIII. Adjournment

Mr. Hutton called for a motion to adjourn the meeting. A motion was made by Mr. Calloway. Second by Ms. Sinclair. Mr. Hutton declared the meeting adjourned at 7:29 p.m.

Bob Hutton, President

Date

Randy Cole, Executive Director

Date

Certification of Public Notice

I, Randy Cole, Executive Director of CHA Low-Income Services, do hereby certify that on July 31, 2024, I posted public notice of the August 7, 2024, CHA Low-Income Services, Inc. Meeting and distributed copies of the notice and agenda to the Board of Directors and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.

Randy Cole, Executive Director

Date



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Department Source: Resident Services

To: CHA Board of Commissioners

From: CEO & Staff

CHA Board of Commissioners Meeting Date: September 4, 2024

Re: **Resolution 141**, To Authorize the Submission of a Grant Application for the Moving Ahead Afterschool Food Program.

Executive Summary

Approval of the attached resolution authorizes the submission of an application to the MO Department of Health and Senior Services Child and Adult Care Food Program (CACFP) for the 2024-2025 school year for the Moving Ahead Afterschool Food Program.

Discussion

The Missouri Department of Health and Senior Services' Child and Adult Care Food Program (CACFP) offers funding for snacks and supper meals for organized afterschool programs. Afterschool programs may serve and claim reimbursement for one snack and/or one supper, per child, per day. Children are eligible to participate through age 18. If a student's nineteenth birthday occurs during the school year, reimbursement may be claimed for that child throughout the remainder of the school year.

Each year, CHALIS must reapply for this program, which covers meals throughout the school year, and the application deadline is September 15th, 2024. As this is reimbursable funding, the application is not for a dollar amount, rather an estimated number of students and an anticipated operational schedule.

For the 2024-2025 school year, snacks are reimbursed at \$1.21, and suppers are reimbursed at \$4.73. The reimbursements are generally sufficient to cover all food plus the salaries and fringes of the kitchen workers.

Suggested Commission Action

Adopt Resolution 141 authorizing the submission of an application and grant award from the MO Department of Health and Senior Services Child and Adult Care Food Program (CACFP) for the 2024-2025 school year for the Moving Ahead Afterschool Food Program.



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RESOLUTION 141

A Resolution to Authorize the Submission of a Grant Application to the MO Department of Health and Senior Services Child and Adult Care Food Program (CACFP) for the 2024-2025 school year for the Moving Ahead Afterschool Food Program

WHEREAS, the Missouri Department of Health and Senior Services' Child and Adult Care Food Program (CACFP) offers funding for snacks and supper meals for organized afterschool programs. Afterschool programs may serve and claim reimbursement for one snack and/or one supper, per child, per day. Children are eligible to participate through age 18. If a student's nineteenth birthday occurs during the school year, reimbursement may be claimed for that child throughout the remainder of the school year; and

WHEREAS each year, CHALIS must reapply for this program, which covers meals throughout the school year and this application is due on September 15th, 2024; and

WHEREAS as this is reimbursable funding, the application is not for a dollar amount, rather an estimated number of students and an anticipated operational schedule; and

WHEREAS, For the 2024-2025 school year, snacks are reimbursed at \$1.21 per, and suppers are reimbursed at \$4.73; and

WHEREAS, the reimbursements are generally sufficient to cover all food plus the salaries and fringes of the kitchen workers,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the CHA Low-Income Services, Inc., hereby adopts Resolution 141 authorizing the submission of a grant application to the MO Department of Health and Senior Services Child and Adult Care Food Program (CACFP) for the 2024-2025 school year for the Moving Ahead Afterschool Food Program.

BE IT FURTHER RESOLVED that Resolution 141 also authorizes the execution of all applicable contract agreements and the implementation of the program as described in the application.

Bob Hutton, Chair

Randy Cole, Secretary

September 4th, 2024