



# Housing Authority of the City of Columbia, Missouri

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201 Switzler Street, Columbia MO 65203

Office: (573) 443-2556 ♦ Fax: (573) 443-0051 ♦ TTY: (800) 735-2966 ♦ [www.ColumbiaHA.com](http://www.ColumbiaHA.com)

## CHALIS Board of Directors Meeting Agenda

Date: Wednesday, October 2, 2024

Time: 5:30 p.m. \*

Place: Columba Housing Authority, 201 Switzler and via Zoom

\* The meeting will begin immediately following the adjournment of the meeting of the Columbia Housing Authority Board of Commissioners which begins at 5:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes
- V. **Resolution 142:** Authorizing the Acceptance of a Donation for Food Access at Columbia Housing Authority's Paquin and Tower and Oak Tower.
- VI. Commissioner Comment
- VII. Adjournment

If you wish to participate in the meeting and require specific accommodation or services related to disability, please contact Ms. Darcie Hamilton, Housing Coordinator at (573) 443-2556, extension 7035, at least one working day prior to the meeting.  
(Email: [dhamilton@columbiaha.com](mailto:dhamilton@columbiaha.com))

**Media Contact:** Randy Cole, CEO  
Phone: (573) 443-2556  
E-mail: [dhamilton@columbiaha.com](mailto:dhamilton@columbiaha.com)

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: [www.ColumbiaHA.com](http://www.ColumbiaHA.com).



# Housing Authority of the City of Columbia, Missouri

*CHALIS – CHA Low-Income Services, Inc.*

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## **CHA Low-Income Services, Inc. Board of Directors Meeting**

### **September 4, 2024, Open Meeting Minutes**

**I. Call to Order:**

II. The Board of Directors of CHA Low-Income Services, Inc. (CHALIS) met in open session on September 4, 2024 in Reichmann Pavilion, 2300 E Walnut St., Columbia, Missouri, 65203. Bob Hutton, Chair, called the meeting to order at 5:13 p.m.

**III. Roll Call:**

Mr. Cole called the roll:

Present:            Bob Hutton, President  
                        Robin Wenneker, Vice-President  
                        Steve Calloway, Treasurer  
                        Rigel Oliveri, Secretary  
                        Olivia Sinclair, Commissioner

CHALIS Staff:     Randy Cole, CEO  
                        Jeanette Nelson, Director of Human Resources  
                        Tammy Matondo, Director of Affordable Housing and Compliance  
                        Kendra Jackson, Housing Ambassador  
                        Debbi Simmons, Senior Accountant  
                        Jeff Forck, Director of Safety  
                        Christina Heilman, Director of Finance  
                        Laura Lewis, Director of Affordable Housing Operations  
                        Justin Anthony, Director of Facilities and Modernization  
                        Caitlin Hammons, Director of Resident Services  
                        Tawanda Edwards, Director of Housing Programs  
                        Darcie Hamilton, Housing Development Coordinator

**IV. Adoption of Agenda:**

Mr. Hutton called for a motion to adopt the agenda as presented. A motion was made by Mr. Calloway. Second by Ms. Oliveri. All Board Members voted “aye” and Mr. Hutton declared the agenda adopted as presented.

**V. Approval August 7, 2024, CHA-Low Income Services Open Regular Meeting Minutes:**

Mr. Hutton called for a motion to approve the August 7, 2024; regular open meeting minutes as

presented. A motion was made by Mr. Calloway. Second by Ms. Oliveri. All Board Members voted “aye” and Mr. Hutton declared the minutes adopted as presented.

**VI. Resolution 141: Authorizing the Submission of a Grant Application to the MO Department of Health and Senior Services Child and Adult Care Food Program (CACFP) for the 2024-2025 school year for the Moving Ahead Afterschool Food Program**

Ms. Hammons provides an overview of the grant, sharing that the reimbursement is provided for the meals and salary for kitchen staff. Further discussion is had about the details of the grant.

Mr. Hutton called for a motion to approve Resolution 141 as presented. A motion was made by Mr. Calloway. Second made by Ms. Sinclair. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Calloway, Hutton, Wenneker, Oliveri, Sinclair

No: None

**VII. Commissioner Comment:**

Mr. Calloway shared that he is pleased to see the many grants that CHA and CHALIS are eligible for.

**VIII. Adjournment**

Mr. Hutton called for a motion to adjourn the meeting. A motion was made by Ms. Oliveri Second by Ms. Wenneker. Mr. Hutton declared the meeting adjourned at 5:20 p.m.

\_\_\_\_\_  
Bob Hutton, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Randy Cole, Executive Director

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Date

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**Certification of Public Notice**

I, Randy Cole, Executive Director of CHA Low-Income Services, do hereby certify that on August 30, 2024, I posted public notice of the September 4, 2024, CHA Low-Income Services, Inc. Meeting and distributed copies of the notice and agenda to the Board of Directors and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted on the CHA web site at: [www.ColumbiaHA.com](http://www.ColumbiaHA.com).

\_\_\_\_\_  
Randy Cole, Executive Director

\_\_\_\_\_  
Date



**Housing Authority of the City of Columbia, Missouri  
CHA Low-Income Services, Inc.**

**Board Resolution**

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**RESOLUTION 142**

**Authorizing the Acceptance of a Donation for Food Access at Columbia Housing Authority's Paquin and Tower and Oak Tower.**

WHEREAS, residents at Paquin Tower and Oak Towers expressed the desire to increase food access for residents with particular attention to residents with mobility difficulties; and

WHEREAS, the Veterans United Foundation expressed a desire to assist with increasing food access at Paquin and Oak Towers; and

WHEREAS, CHA Low-Income Services, Inc. desires to accept a \$10,000 donation of funds for increased food access for Paquin Tower and Oak Towers residents.

NOW, THEREFORE, BE IT RESOLVED that the CHA Low-Income Services, Inc. Board of Directors hereby adopts this Resolution authorizing the acceptance of a \$10,000 donation for food access at Paquin and Oak Towers.

\_\_\_\_\_  
Bob Hutton, Chair

\_\_\_\_\_  
Randall Cole, Secretary

October 2<sup>nd</sup>, 2024