



Housing Authority of the City of Columbia, Missouri

201 Switzler Street, Columbia MO 65203

Office: (573) 443-2556 ♦ Fax: (573) 443-0051 ♦ TTY: (800) 735-2966 ♦ www.ColumbiaHA.com

CHALIS Board of Directors Meeting Agenda

Date: Wednesday, September 17, 2025

Time: 5:30 p.m. *

Location: CHA Administration Building 201 Switzler, Columbia, MO 65203

* The meeting will begin immediately following the adjournment of the meeting of the Columbia Housing Authority Board of Commissioners which begins at 5:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes
- V. **Resolution 148:** Authorizing the Submission of a Proposal to the Heart of Missouri United Way Financial Impact Funding Area for FY2026 to support the Family Self-Sufficiency Program.
- VI. Commissioner Comment
- VII. Adjournment

If you wish to participate in the meeting and require specific accommodations or services related to disability, please contact Ms. Julia Jackson, Housing Development Coordinator at (573) 443-2556, extension 7036, at least one working day prior to the meeting.
(Email: jjackson@columbiaha.com)

Media Contact: Randy Cole, CEO
Phone: (573) 443-2556
E-mail: columbiaha.info@gmail.com

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.



Housing Authority of the City of Columbia, Missouri

CHALIS – CHA Low-Income Services, Inc.

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CHA Low-Income Services, Inc. Board of Directors Meeting

August 20, 2025, Open Meeting Minutes

I. Call to Order:

The Board of Directors of CHA Low-Income Services, Inc. (CHALIS) met in open session on August 20, 2025 in the Training Room of the Columbia Housing Authority Administration Building, 201 Switzler St., Columbia, Missouri 65203. Mr. Hutton, Chair, called the meeting to order at 7:30 p.m.

II. Roll Call:

Mr. Cole called the roll:

Present: Bob Hutton, Chair
 Rigel Oliveri, Commissioner
 Steve Calloway, Commissioner
 Steve Smith, Commissioner
 Anthony Allen, Commissioner

CHA Staff: Randy Cole, CEO
 Caitlin Hammons, Director of Resident Services
 Julia Jackson, Housing Development Coordinator

III. Adoption of Agenda:

Mr. Hutton called for a motion to adopt the agenda as presented. A motion was made by Mr. Calloway to accept the agenda with the resolution corrected to Resolution 147. The motion was seconded by Mr. Hutton. All Board Members voted “aye” and Mr. Hutton declared the agenda adopted as presented.

IV. Approval July 16, 2025, CHA-Low Income Services Open Regular Meeting Minutes:

Mr. Hutton called for a motion to approve the July 16, 2025; regular open meeting minutes as presented. A motion was made by Mr. Smith. Second by Ms. Oliveri. All Board Members voted “aye” and Mr. Hutton declared the minutes adopted as presented.

V. Resolution 147 : Authorizing the Submission of a Proposal to the City of Columbia for FY2026 Social Services Funding to support the Independent Living Program.

Mr. Cole reviews the memo. This funding supplements the cost of meals provided, with excess cost covered by operating expenses.

Mr. Hutton called for a motion to approve Resolution 147 as presented. A motion was made by Mr. Calloway. Second made by Mr. Allen. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Hutton, Oliveri, Calloway, Smith, Allen

No: None

VI. Commissioner Comment:
None.

VII. Adjournment

Mr. Hutton called for a motion to adjourn the meeting. A motion was made by Mr. Smith. Second by Mr. Hutton. Mr. Hutton declared the meeting adjourned at 7:24 p.m.

Bob Hutton, President

Date

Randy Cole, Executive Director

Date

Certification of Public Notice

I, Randy Cole, Executive Director of CHA Low-Income Services, do hereby certify that on December 6, 2024, I posted public notice of the December 11, 2024, CHA Low-Income Services, Inc. Meeting and distributed copies of the notice and agenda to the Board of Directors and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.

Randy Cole, Executive Director

Date



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Department Source: Resident Services

To: CHA Board of Commissioners

From: CEO & Staff

CHA Board of Commissioners Meeting Date: September 17th, 2025

Re: **Resolution 148** to authorize the submission of a grant application to the Heart of Missouri United Way Financial Impact Area to fund and expand the Family Self-Sufficiency Program.

Executive Summary

Approval of the attached resolutions authorizes the submission of a proposal to the Heart of Missouri United Way to support the Family Self-Sufficiency Program and authorizing the execution of the contract award agreement and implementation of the program as described in the Heart of Missouri United Way funding application.

Discussion

The Heart of Missouri United Way Released a Request for Proposal for funding available through their Financial Impact funding area. The term of this funding is January 1-December 31, 2026 (FY2026) with the option to renew for two additional years.

CHA staff requests approval to submit a proposal through CHA Low-Income Services, Inc. (CHALIS) to the Heart of Missouri United Way Financial Impact Area in an amount not to exceed \$25,000 to support the Family Self-Sufficiency (FSS) Program. The proposed funding would enhance the effective operation of the FSS Program by supplementing existing resources and providing targeted assistance to participants. Specifically, funds would be utilized to address barriers to self-sufficiency, support financial education, and provide direct assistance for critical needs such as vehicle repairs, utility expenses, and credit card debt reduction. This approach will allow participants to access necessary supports during their time in the program without drawing from their escrow accounts, thereby enabling them to preserve greater savings to achieve long-term goals upon program completion.

If awarded, these funds would enable FSS to expand program capacity and enhance residents' ability to achieve long-term self-sufficiency, thereby supporting stronger and more financially secure communities. As this is a new program within the United Way Financial Impact Area, CHALIS is eligible to request a maximum of \$25,000 in this grant cycle. However, successful funding in this cycle would position the FSS Program to request up to \$75,000 in the subsequent Financial Impact RFP, allowing for further program expansion. Currently, CHALIS does not receive funding through this United Way Impact Area.

Recommended Commission Action

Adopt Resolution 148 approving the proposal submission to the Heart of Missouri United Way Financial Impact Area for FY2026 in support of the Family Self-Sufficiency Program.



**Housing Authority of the City of Columbia, Missouri
CHA Low-Income Services, Inc.**

Board Resolution

RESOLUTION #148

A Resolution to Approve the Submission of a Proposal to the Heart of Missouri United Way Financial Impact Funding Area for FY2026 to support the Family Self-Sufficiency Program.

WHEREAS, the Heart of Missouri United Way released a Request for Proposal for funding available through their Financial Impact Funding Area; and

WHEREAS, CHA Low-Income Services, Inc. provides programs and services focused on promoting self-sufficiency, housing stability, and economic empowerment for residents; and

WHEREAS, CHA Low-Income Services, Inc. seeks to expand supportive services that promote financial education, homeownership readiness, and long-term self-sufficiency for families through its Family Self-Sufficiency (FSS) Program; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit a grant proposal in an amount not to exceed \$25,000 for one year, with the option to renew for two additional years, to enhance the capacity and effectiveness of the FSS Program; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Columbia, Missouri, hereby adopts this Resolution authorizing the submission of a grant application to the Heart of Missouri United Way Financial Impact Funding Area for FY2026; and

BE IT FURTHER RESOLVED, that if the grant application is approved, the Board authorizes the execution of all applicable grant contract award agreements and the implementation of the program and services as described in the grant application.

Bob Hutton, Chair

Randall Cole, Secretary

September 17th, 2025